



Respect and Empathy for All

Swan Reach Primary School

Mobile Phones-student use Policy

Approved by School Council: n/a

Review Date: Feb 2024

PURPOSE

To explain to our school community the Department's and Swan Reach Primary School's policy requirements and expectations relating to students using mobile phones and other personal mobile devices during school hours.

SCOPE

This policy applies to:

1. All students at Swan Reach Primary School and,
2. Students' personal mobile phones and other personal mobile devices
3. brought onto school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. For the purpose of this policy, "mobile phone" refers to mobile phones and any device that may connect to or have a similar functionality to a mobile.

POLICY

Swan Reach Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Swan Reach Primary School:

- Students who choose to bring mobile phones to school must have them switched off and securely stored during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office.

Personal mobile phone use

In accordance with the Department's [Mobile Phones — Student Use Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Swan Reach Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

Secure storage

Mobile phones owned by students at Swan Reach Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Swan Reach Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Refer to the Swan Reach Primary School's Personal Property Policy AND/OR the Department's [Claims for Property Damage and Medical Expenses policy](#).

Where students bring a mobile phone to school, Swan Reach Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Swan Reach Primary School students are required to store their phones in the Principals office.

Enforcement

Students who use their personal mobile phones inappropriately at Swan Reach Primary School may be issued with consequences consistent with our school's existing student engagement policies:

Student Wellbeing and Engagement

Bullying policies

Digital Technology Policy

At Swan Reach Primary School inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms
- during exams and assessments

Camps, excursions and extracurricular activities

Swan Reach Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

Exclusions

This policy does not apply to

- Out-of-School-Hours Care (OSHC)
- Out-of-school-hours events
- Travelling to and from school

RELATED POLICIES AND RESOURCES

Student Wellbeing and Engagement, Digital Technology, Personal Property, Bullying

the below are references to Department policy

- [Weapons — Banning, Searching and Seizing Harmful Items](#)
- [Claims for Property Damage and Medical Expenses policy](#)

REVIEW PERIOD

This policy was last updated on 24/2/2021 and is scheduled for review on Feb 2024.